

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

January 21, 2020 – 6:00 PM – MHS Media Center

A meeting of the Board of Education will be held this day in the MHS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Zangara – 6:00PM

II. OPEN PUBLIC MEETING STATEMENT – Mrs. Zangara

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 10, 2020, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL

Present: Branden Agans, Kelly Harabin, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger, Josephine Pschar, Heidi Zangara

Also Present: Robert Beers, Superintendent; Jamil Maroun, Assistant Superintendent; David Rubin, Board Attorney; Mrs. Milich Substitute Board Secretary

Absent: Allison Bogart, School Business Administrator/Board Secretary

At 6:03pm David Rubin, Board Attorney conducted the Board of Education's annual Ethics Training. At 6:35pm Mrs. Zangara motioned to enter Closed Session. Items discussed would be in reference to Item #8 listed below. No formal action will be taken. The motion was seconded by Mr. Agans and approved by unanimous voice vote. Mr. Beers, Dr. Maroun & Mr. Rubin left the meeting.

CLOSED SESSION (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

At 7:00pm Mrs. Zangara moved to end Closed Session. The motion was seconded by Mr. Petzinger and approved by unanimous voice vote. Mr. Beers & Dr. Maroun returned to the meeting.

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

- V. **APPROVAL OF MINUTES – RESOLVED**, the Board of Education approves the Regular and Executive Session minutes of the following meetings: December 17, 2019 and January 7, 2020.

Mrs. Zangara made motion to approve the Minutes. The motion was seconded by Mrs. Lombardino and approved by unanimous voice vote.

- VI. **SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers**

- HIB Report
- SSDS Report, Period 1, 2019-2020 – The Board received addendum along with the agenda. We are required to report incidents on a biannual basis.

- VII. **COMMITTEE REPORTS:**

A. Policy Committee: *Branden Agans, Chairperson*

Mr. Agans reported that the Policy Committee will meet again on March 17, 2020.

Mr. Agans moved Item A1 as follows:

- A-1** RESOLVED, the Board of Education approves for second reading the adoption of the following policies/regulations:

Policy 7510 Use of School Facilities
Regulation 7510 Use of School Facilities

The motion was seconded by Mrs. Lombardino and approved by roll call vote as follows:

AYES: **Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger, Mrs. Pschar and Mrs. Zangara**

ABSENT: **None**

B. Curriculum and Instruction Committee (Student Activities): *Sharon Liszczak, Chairperson*

Mrs. Liszczak reported that the Curriculum and Instruction Committee will meet on February 11, 2020.

Mr. Panfile gave a report on upcoming sporting and other school events.

Mrs. Liszczak moved Item B1 through B9 as follows:

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

- B-1** RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Jamil Maroun RoseMary Perrotti Daniel Hemberger	“Strengthening Teaching, Leading and Learning” Grant Training	Rowan University Glassboro, NJ	1/9/20	Mileage: \$53.20 Each Participant	11-000-230-580-500-035-000 11-000-223-580-300-000-000 11-000-223-580-400-200-000

Gabriella Cardoso	SEL Site Visit	Ben Franklin School Lawrence, NJ	1/22/20	Mileage: \$15.33	11-000-223-580-200-000-000
Debra Joy Daniela DiGena Jennifer Guydos Maureen Stephen James Zilinski James Horton RoseMary Perrotti	"Strengthening Teaching, Leading and Learning" Grant Training	NJPSA/FEA Monroe, NJ	1/30/20 <i>Snow Date: 2/13/20</i>	Mileage: \$13.93 <i>Each Participant</i>	11-000-223-580-400-200-050 (MHS) 11-000-223-580-300-000-000 (ABIS)
Daniel Hemberger	NJASA TECHSPO 2020 Conference	Harrah's Atlantic City, NJ	1/30/20– 1/31/20	Registration: \$475 Hotel: \$102 (State Waiver Granted) M&I: \$99 Parking/Tolls: \$30 Mileage: \$81.90	11-000-251-890-500-000 11-000-240-500-500-101-050
Robert Beers	2020 School Law Conference	Pines Manor Edison, NJ	2/4/20	Registration: \$188 Mileage: \$10.71	11-000-251-890-500-000 11-000-230-580-500-035-000
Gabriella Cardoso	"Visualizing Problem Solving through Proportional and Spatial Reasoning" Workshop	Rutgers New Brunswick, NJ	2/20/20	Registration: \$205 Mileage: \$7.49	11-000-223-320-500-000-000 11-000-223-580-200-000-000
Robert Pycior Laura D'Amato	Professional Workshop for Public School Social Workers	Somerset County Human Services Building Somerville, NJ	2/21/20	N/A	N/A
Barry Saide	Overcoming the Achievement Gap Trap Workshop	Hilton Garden Inn Fayetteville, AR	3/1/20 – 3/3/20	Registration \$689 Flight \$456 Parking: \$54.60 Transportation: \$110 <i>Car Rental</i> Lodging: \$192 M&I: \$165	11-000-223-320-500-000-000 11-000-252-590-200-000-000
Jeanne LoPiano	Middle/High School Peer Mediation	NJ State Bar Foundation New Brunswick, NJ	3/3/20	N/A	N/A
Anjelica Viso	Middle/High School Peer Mediation	NJ State Bar Foundation New Brunswick, NJ	3/3/20	Mileage: \$10.08	11-000-223-580-400-200-050
Jamil Maroun William Wright	2020 State Testing Training	Forsgate Country Club Monroe, NJ	3/4/20	Mileage: \$13.86 <i>Each Participant</i>	11-000-230-580-500-035-000
Stephen Venuto	2020 Directors of Athletics Association of New Jersey Conference	Golden Nugget Hotel and Casino Atlantic City, NJ	3/17/20 – 3/20/20	Registration: \$375 Hotel: \$162 Mileage: \$81.20	11-402-100-500-410-000 11-402-100-580-410-000
Kristin Brons	Social Emotional Character Development Workshop	NJ State Bar Foundation New Brunswick, NJ	3/24/20	Mileage: \$9.52	11-000-223-580-100-000-000
Kristin Brons	Elementary Conflict Resolution Workshop	NJ State Bar Foundation New Brunswick, NJ	3/31/20	Mileage: \$9.52	11-000-223-580-100-000-000

B-2 RESOLVED, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
MHS			
February 7, 2020	Rainbow Art Glass Studio Farmingdale, NJ	Art Club Grades 9-12 Total: 12 Students	Students will complete Frits and Cut Glass Mosaic Fusing Projects.
ABIS			
February 21, 2020	RVCC Planetarium Branchburg, NJ Transportation: Bus (TBD)	Grade 6 Total: 100 Students	6 th Grade Astronomy: Earth's place in the universe
May 26, 2020	Camp Linwood MacDonald Lebanon, NJ Transportation: Kensington Bus	Grade 6 Total: 130 Students	6 th Grade Ecology: Living things, Habitats, Interactions
WESTON			
February 19, 2020	Duke Farms Hillsborough, NJ Transportation: Stouts Bus Co.	Grade 2 Total: 120 Students	Students will make observations of plants and animals to compare the diversity of life in different habitats.

B-3 RESOLVED, the Board of Education approves the New Jersey Department of Education Statement of Assurance regarding the use of Paraprofessional Staff for the Manville School District for the 2019 – 2020 School Year: Second Half Report as of January 2020.

B-4 RESOLVED, the Board of Education approves the Student Safety Data System Report as shown on attached Addendum I for the 2019-2020 Report Period 1, covering September 1, 2019 through December 31, 2019, as submitted to the NJ DOE on January 9, 2020.

B-5 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#20	East Mountain School	2019-2020 School Year, 12/19/19 – 6/2020	Services described in IEP	\$44,988.69
#2	Future Foundations Academy	019-2020 School Year, 1/2/20–6/20	Services described in IEP	\$35,369.00 + \$24,747.00 – 1-1 Aide

B-6 RESOLVED, the Board of Education approves Student #300359 to complete his/her Senior Year at Manville High School for the 2019 – 2020 school year with waiver of tuition.

B-7 RESOLVED, the Board of Education approves Student #300590 to complete his/her Senior Year at Manville High School for the 2019 – 2020 school year with waiver of tuition.

B-8 RESOLVED, the Board of Education approves Student #303148 to complete his/her Senior Year at Manville High School for the 2019 – 2020 school year with waiver of tuition.

B-9 RESOLVED, the Board of Education approves the 2020 – 2021 and 2021 – 2022 Manville School District Academic Calendars as per attached Addendum II.

The motion was seconded by Mrs. Harabin and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger, Mrs. Pschar and Mrs. Zangara
ABSENT: None

C. Negotiations Committee: *Heidi Zangara, Chairperson*

Mrs. Zangara reported that negotiations that all dates that were presented for the first meeting were rejected and we are now looking at dates in March.

D. Personnel

Mrs. Zangara moved Items D1 through D5 as follows:

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Name	Position	Action	Effective Date
Jeannine Salisbury	Special Education Instructional Assistant, Part-Time Roosevelt	Paid Leave of Absence	January 2, 2020 – January 23, 2020
Lorraine Acebo	Spanish Teacher MHS	Unpaid Leave of Absence in accordance with FMLA	January 6, 2020 – March 1, 2020
Lisa Goldberg	Special Education Instructional Assistant, Part-Time Roosevelt	Unpaid Leave of Absence in accordance with NJFLA	January 16, 2020 – March 3, 2020
Dorothy Jones	Accounting Assistant District	Resignation	February 14, 2020
Lisa Molina	Grade 2 Teacher Weston	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about March 27, 2020 – November 9, 2020
Jennifer Williams	Art Teacher MHS	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about April 3, 2020 – October 4, 2020

D-2 RESOLVED, the Board of Education approves the Separation Agreement between the Manville School District and Dr. Barbara Popp, Director of Curriculum, Instruction and Professional Development (PreK-5).

D-3 RESOLVED, the Board of Education accepts the notice of resignation for retirement purposes for Dr. Barbara Popp, Director of Curriculum, Instruction and Professional Development (PreK-5) effective June 30, 2020.

D-4 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Todd Peterson	Weight Room Volunteer	Substitute Certificate	N/A	2019-2020 School Year
Pearse Sweeney	MHS Wrestling Volunteer	BA University of Loyola	N/A	2019-2020 School Year
Kerry Foderingham	ABIS and MHS Basketball Volunteer	Standard Teacher of Health and Physical Education	N/A	2019-2020 School Year

D-5 RESOLVED, the Board of Education approves the following substitutes for the 2019-2020 school year with compensation as stated pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Pallavi Palkar	Teacher Substitute	\$105.00 per day	January 22, 2020 – June 30, 2020
Edward Leddy	Teacher Substitute	\$105.00 per day	January 22, 2020 – June 30, 2020
Paul Centofanti	Teacher Substitute	\$105.00 per day	January 22, 2020 – June 30, 2020
Charles Faulkner	Teacher Substitute	\$105.00 per day	January 22, 2020 – June 30, 2020
Nicole Komar	Teacher Substitute	\$105.00 per day	January 22, 2020 – June 30, 2020

The motion was seconded by Mr. Panfile and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger, Mrs. Pschar and Mrs. Zangara

ABSENT: None

E. Finance and Facilities Committee: Kelly Harabin, Chairperson

Mrs. Harabin reported that we will have a meeting on Monday night at 6pm.

Mrs. Lukac has questions about items E5, E6 & E7. Mr. Beers answered her questions.

Mrs. Harabin moved Items E-1 through E-9 as follows:

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of November 2019

WHEREAS, these reports show the following balances on November 30, 2019:

FUND	CASH BALANCE	APPROPRIATION BALANCE
(10) General Current Expense Fund	\$2,610,450.97	
(11) Current Expense	\$ -	\$1,861,661.56
(12) Capital Outlay		\$403,531.46
(13) Special Schools		\$2,500.00
(20) Special Revenue Fund	(\$228,234.43)	\$341,055.46
(30) Capital Projects Fund	\$26,032.23	\$0.00
(40) Debt Service Fund	\$1,856.96	\$0.00
TOTAL	\$2,410,105.73	\$2,608,748.48

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$2,483,070.80
Special Revenue Fund #20		\$46,378.34
Capital Projects Fund #30		\$0.00
Debt Service Fund #40		\$0.00
TOTAL		\$2,529,449.14

E-3 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items

that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending November 30, 2019.

AMOUNT	TO	FROM	REASON
\$3,000.00	11-000-230-592-500-000-000	11-000-291-290-500-031-000	Set up advertisement line
\$7,800.00	11-000-213-100-500-099-050 11-000-213-100-500-099-065 11-000-213-100-500-099-080 11-000-213-100-500-099-090	11-000-216-320-500-000-000	Unanticipated Sub Nursing Needs
\$50.00	11-000-240-610-200-000-000	11-000-222-610-200-022-000	Unanticipated Supplies

E-4 FACILITY USE REQUESTS

RESOLVED, the Board of Education approve the following Facility Use Requests:

ORGANIZATION	PROGRAM	LOCATION	DATE	TIME	FEES
Somerset County Nurses Association (Kathleen Hughes/ Angele Palmer)	Meeting	MHS Cafeteria B	Wednesday 2/5/20 2/6/20 Rain Date	4:00pm-6:30pm	None
MYAL	Baseball Practice	Weston Gymnasium	Fridays 1/24/20-3/6/20	7:30pm-9:00pm	None
Grit 360 LLC	Basketball Training	MHS Gymnasium	Fridays 1/10/20 1/17/20	7:30pm-9:00pm	TBD
Joseph Espineira Music Director	Coffee House Student Performances	MHS Cafeteria A	Friday 1/10/20	6:00pm-9:00pm	None
Caroline Galofaro Student Council	Senior Citizen Dance	MHS Gymnasium	Friday 4/24/20	5:30pm-8:30pm	None
Steven Venuto Athletic Director	Spring Sports Awards	MHS Auditorium	Monday 6/1/20	5:30pm-8:30pm	None
ABIS	Winter Wonderland Dance	ABIS Gymnasium	Friday 1/17/20 1/24/2020 Rain Date	6:00pm-8:30pm	None
Roosevelt	Theater Week	Roosevelt Multi-Purpose Room	Tuesday-Friday 1/21/20-1/23/20 1/24/20	2:35pm-5:00pm 6:30pm-9:00pm	None
Roosevelt	Winter Concert	MHS Auditorium	Thursday 1/30/20	7:00pm-9:00pm	None
Middle Earth	Science Night	Roosevelt Multi-Purpose Room	Tuesday 2/4/20	6:00pm-8:30pm	None
Weston PTA	Book Fair	Weston Stage	Friday-Friday 1/31/20-2/7/20 Thursday 2/6/20	8:00am-3:00pm 8:00am-8:00pm	None

E-5 APPROVAL CHANGE ORDER FOR ROOSEVELT ROOF PROJECT

RESOLVED, the Board of Education approves the following change order on the Roosevelt Roof Replacement Project:

Project Change Order #	Description of Change	Total Cost
003	Skylight Replacement needed due to roof work	\$4,871.86

E-6 APPROVAL OF CHANGE ORDER FOR MAINTENACE BUILDING PROJECT

RESOLVED, the Board of Education approves the following change order on the Maintenance Building Project:

Project Change Order #	Description of Change	Total Cost
002	Site drainage, drop ceiling and interior painting	\$11,225.00 (\$5,000) allowance \$6,225.00

E-7 APPROVAL OF CHANGE ORDER FOR HIGHSCHOOL AUDITORIUM UPGRADE

RESOLVED, the Board of Education approves the following change order on the High School Auditorium Upgrade Project:

Project Change Order #	Description of Change	Total Cost
001	Additional storage and Bond Insurance for the new electrical switchgear	\$5,543.75 (40,000) allowance \$0.00 additional expense

E-8 ACCEPT GRANT AWARD

RESOLVED, the Board of Education accepts the grant award of \$10,000 from the NJTSS-ER for Professional Development. The funds will be utilized for Professional Development for Kindergarten through Third Grade Teachers and Coaches.

E-9 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

CHECK#	DATE	VENDOR	AMOUNT
3009	12/18/2019	Aramark	\$48,702.61
3010	12/18/2019	Service Plus	\$849.03
3011	VOID	VOID	VOID
3012	12/20/2019	Sally Herlael	\$32.80
3013	1/16/2020	Aramark	\$64,563.42
3014	1/16/2020	Edvocate	\$1,166.00
		Total	\$115,313.86

The motion was seconded by Mrs. Lukac and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger, Mrs. Pschar and Mrs. Zangara

ABSENT: None

F. Referendum 2020: Louis Petzinger, Chairperson

Mr. Petzinger reported that this committee will have their first meeting on February 18, 2020.

VIII. OLD BUSINESS/NEW BUSINESS

Old Business:

- None to report

New Business:

- Mr. Beers let the Board know that all of the calendar invites that they received for committee meetings were from Ms. Bogart. She put a lot of time and work into putting together the meeting calendar for the Board.

IX. PUBLIC COMMENT – Mrs. Zangara will invite questions and comments from the public.

At 7:23pm Mrs. Zangara moved that the meeting be opened to the public. The motion was seconded by Mrs. Liszczak and approved by unanimous voice vote. Mrs. Zangara invited questions and comments from the public.

There was no comment from the public.

At 7:24pm Mrs. Zangara moved to close the public session. The motion was seconded by Mr. Panfile and approved by unanimous voice vote.

At 7:24pm Mrs. Zangara motioned to enter Closed Session. Items discussed would be in reference to Item #8 listed below. No formal action will be taken. The motion was seconded by Mrs. Lukac and approved by unanimous voice vote. Mr. Beers & Dr. Maroun left the meeting.

X. **CLOSED SESSION** (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 10) a matter rendered confidential by federal or state law
- 11) a matter in which release of information would impair the right to receive government funds
- 12) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 13) a collective bargaining agreement and/or negotiations related to it
- 14) a matter involving the purchase, lease, or acquisition of real property with public funds
- 15) protection of public safety and property and/or investigations of possible violations or violations of law
- 16) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 17) specific prospective or current employees unless all who could be adversely affected request an open session
- 18) deliberation after a public hearing that could result in a civil penalty or other loss, and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XI. ADJOURNMENT

At 7:43pm Mrs. Zangara made a motion to adjourn the meeting. The motion was seconded by Mrs. Pschar and approved by unanimous voice vote.

Respectfully Submitted,



Allison Bogart
Board Secretary